





SHARE 4.0

COMMUNICATION AND DISSEMINATION STRATEGY

(C.1.1)

August, 2021

Created: Eisenstadt, 02.08.2021

Purpose: D-C1.1 Communication and Dissemination- Output

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Workpackage/-activity: WP C Communication / C.1 Start activities

Status: **DRAFT**

Distribution Level: INTERNAL – PROJECT PARTNER LEVEL







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ABOUT SHARE 4.0

In its overarching project objective, the Share 4.0 SK-AT project pushes for an improvement in the cooperation of key actors for research and innovation through new forms of cooperation and practicable work processes. In this way, direct and long-term oriented pilot projects with a high degree of effectiveness are activated and implemented.

This is done on the basis of two selected fields of work: (1) Industrial Assistance Systems; (2) Resilient, Sustainable Production Systems. Overall the challenge of improving the lack of cooperation (in particular: consistency, strategy, resources, utilisation, excellence) is also being specifically addressed by means of a high quality bundle of service support.

SMEs, research and universities, business support organisations (tech parks, business development etc.) and also regional/local authorities are included as target groups in the project processing and its follow-up activities. Authorities are involved in the project processing and its follow-up activities. Project processing and implementation will be carried out with all project partners in the entire programme area.

The planned change is mainly achieved through the following main outcomes: (1) Work base including governance model for the Smart Industry Network SK-AT; (2) pilot projects of excellence; (3) Strategy and Action Plan 2021-2027; and (4) the Memorandum of Understanding of the Project Group, by which the organization of the Smart Industry Network SK-AT, the joint further development and a consistent exploitation agenda.

These main results, defined as new products and services for research and innovation, contribute through the high degree of implementation (qualities and quantities) in the project and beyond the project duration a significant benefit for the target groups.

Thus, a significant contribution is made to an innovative, smart SKAT region.

Projectpartners:

- Verein Industrie 4.0 Österreich die Plattform für intelligente Produktion (LP)
- FOTEC Forschungs- und Technologietransfer GmbH
- Národné centrum robotiky
- Profactor GmbH
- Ústav materiálov a mechaniky strojov Slovenskej akadémie vied
- Združenie inteligentného priemyslu Industry4UM
- Forschung Burgenland GmbH





1. SHARE 4.0 COMMUNICATION AND DISSEMINATION STRATEGY

1.1 SHARE 4.0 COMMUNICATION AIMS

The SHARE 4.0 **communication and dissemination strategy** provides guidance for all SHARE 4.0 communications with external actors and stakeholders within the participating partner countries and beyond. It ensures a consistent approach for the entire consortium and covers the communication activities and thus the related implementation tasks. The strategy underlines the importance of communication to promote SHARE 4.0 project activities and to disseminate the project results and further related information to a wide range of target groups.

The current document outlines the strategy for communication and dissemination activities during the project lifetime. It describes the communication and dissemination objectives, identifies main target groups, defines key messages, and presents various communication and dissemination channels and tools developed by the project. Monitoring and assessment of performance will be based on identified indicators in order to continuously improve the strategy and related activities.

The communication goal is geared towards knowledge enhancement. This is done through a variety of project actions that are laid down in action plans. It also promotes strategic pilot projects that promote knowledge transfer and knowledge enhancement. This concerns all target groups and relevant stakeholders for the SHARE 4.0 Network SK-AT.

1.2 SHARE 4.0 DISTRIBUTION OBJECTIVES

The first communication objective is to raise awareness by informing and sensitising the key target groups about relevant activities in the SK-AT region and comparable European regions. This is done by establishing workable structures and work processes for cooperation, knowledge management, learning, innovation, trend monitoring.

The second communication objective is knowledge enhancement, which is promoted by building and anchoring a sustainable model for smart industry governance in the SK-AT region. This will involve numerous representatives of target groups, multipliers and decision-makers in the project results and their use beyond the project duration.

The long-term oriented work (Strategy and Action Plan 2021-2027) pushes for successive changes in behaviour so that the current and future challenges in the field of cooperative research and innovation can be better met.

The communication tools are the project website incl. e-book (electronic representation of a brochure) and social media postings, press releases and newsletters as well as presentations at the three public events.







2. SHARE 4.0 DISSEMINATION ACTIVITIES

According to the work program SHARE 4.0, the work package C - Communication - supports the work packages (T) Implementation. This means that all content activities for the dissemination activities will be elaborated in implementation activities, whereby the dissemination activities are divided into the following sub-activities:

- C.1 Start-up activities:

The aim of this activity is to lay the background for appropriate communication with the target groups. For this purpose, a communication manager (at FB) is determined, who acts closely with the project coordinator (PIA). The Communication Manager will create a communication plan that will help all partners to communicate the knowledge and to achieve the desired changes in awareness, attitude and behaviour among the target groups. For purposeful communication with the target groups, it is requested that every partner will elaborate a media list, which contains the relevant, strategic media partners of their region. The communication manager will merge the media lists afterwards into one list.

- C.2 Public events and publications:

Own events as well as the presentation of the project on other events in the program area contribute significantly to the dissemination of the project results. Events will be organized throughout the project and in consideration of the framework given by the Corona pandemic.

The aim of this activity is the transfer of knowledge to the target groups. For these a project homepage and newsletter contents are continuously provided, which will be distributed by all partners via their communication channels in the program area. It publishes popular scientific articles on digitalization in regional and national newspapers and magazines of the business community as well as general media as well as scientific articles in a corresponding specialist medium. All project publications will be published electronically (also extensively as e-readers. Own events as well as the presentation of the project on other events in the program area contribute significantly to the dissemination of the project results. Events will be organized throughout the project and in consideration of the framework given by the Corona pandemic.

- C.3 Promotional Material:

The project will produce promotional materials for communication to the target groups. In doing so, a design and layout will be developed that meets the specifications of the program. On the one hand, these promotional materials will inform about the project, e.g. in the locations of the project partners and during events.

- C.4 Digital activities:

Digital and social media are given high importance in the project. These media are very well suited to communicate quickly and directly with the target group, to provide information and to disseminate it quickly, as well as providing feedback on the project and its results. In addition, these media can be used anywhere, anytime.







2.1. OBJECTIVES OF THE C.1 START-UP ACTIVITIES

The communication strategy and the media list for external communications are the main outputs of C.1 Start-Up Activities. The aim of the activities is that the project partners get guidance about the internal and external communication activities and the scope.

With the help of the communication strategy the project partners can also coordinate and schedule easier other WPC-activities in accordance with the requirements of the technical work packages.

2.2. OBJECTIVES OF C.2 PUBLIC EVENTS AND PUBLICATIONS

At public events, (1) three events are planned, one in Eisenstadt 10/2021, one in Bratislava 04/2022 and one at the end of the project in Vienna 10/2022. Through these events, representatives of the target groups and stakeholders will be actively involved in the project in order to get to know the project and to explore and initiate cooperation opportunities. These opportunities also serve the general dissemination of the project goals and contents and open up the possibility of further cooperation (also beyond the end of the project). The posters will be used at all events. At each of these events there will be a press release (2) to make the project known contents to a broader public. All project publications are intended published electronically (also extensively as ereaders).

Publications can also be published in print versions if needed.

A **newsletter** will contain all the elements of the classic brochure. It will be enriched with additional links and materials, which can be accessed via electronic links. These newsletters will be disseminated through the partners' channels in the program area, as well as through the website. The e-readers and electronic newsletters will enhance the reach of remote audience as well, especially in times of COVID-19 it may turn out as a supportive tool.

2.3. OBJECTIVES OF C.3 PROMOTIONAL MATERIAL

C.3 Publicity material activities support the visibility of projects and the involvement of target audiences, including advertising for the SK-AT program. It serves as a means of supporting other project activities as involving stakeholders in the thematic work packages (T). The **material (rollup and poster)** is intended as project information and contact for all interested stakeholders, target groups and the public. In general, the material is available in Slovekian and German.

The activity will produce posters that will be used at each public event (see Events Activity 2). In addition, the posters will also be used by the project partners to present the project at other public events. The project posters will be produced by the work package manager PP7/FB with the participation of all partners and will include activities and results from the project.

Furthermore, each partner will set up a roll-up poster in their own premises with media impact in order to present the project and its contents to interested persons. One roll-up poster with the project content will be created per partner.







2.4. OBJECTIVES OF C.4 DIGITAL ACTIVITIES

The project partnership focuses its digital activities on a (1) bilingual project website, (2) sending newsletters and producing an e-book (3). The project website serves as a communication tool to present contents and results to the target groups and an interested public. It is continuously updated with the latest results. The newsletter is produced by the work package manager PP7/FB with contributions from all partners, each partner creates its own list of subscribers (min. 20 persons or institutions per partner) to inform a broad public about the project products. The interactive e-book serves as a project brochure and contains all relevant information about the project and its results.

All project partners have well-attended websites. SHARE 4.0 will maintain its own project website, but will also provide subpages on the project partners' own websites. Thus, the project results will be permanently available and updated even after the end of the project.

In addition, a list **of social media** regularly used by affiliates through their own account is collected. If the social media will not sufficiently cover the accounts of the partner organizations, a project-own account will be created. Profiles are established on social networks, informing the public about the project and inviting them to various performances and events. The following communication channels are selected:

FACEBOOK



TWITTER



LINKEDIN







3. SHARE 4.0 CORPORATE IDENTITY

3.1. VISUAL IDENTITY

The logo reflects the international, innovative and sustainable direction of the project. It is in line with the Handbook for Project Implementation Beneficiaries, Part 6 - Information and Publicity; Cooperation program Interreg Slovakia - Austria in the program period 2014-2020.

The following logo was selected as project logo:



Logos of the cooperation program Interreg Slovakia - Austria in program period 2014 - 2020 is the following:









3.2. EXAMPLES OF VISUAL IDENTITY

Project rollup













Project Homepage

Under https://www.projectshare40.com the SHARE 4.0 Team will upload and update newest results and events.









4. SHARE 4.0 TARGET GROUPS

SHARE 4.0' target groups are identified on the basis of specific interests and needs related to the activities of SHARE 4.0 and its results, and in consultation with all partners. It also includes some groups that are estimated to be able to contribute results to various actors in society and influence decision-making at different levels in Austria, Slovakia and Europe.

The following table shows an **overview of the different target groups and communication objectives**, which increase the awareness and knowledge of the target groups for the SHARE 4.0 project, influence the activities of the target groups on their production chains and build the appropriate environment for the ccular economy.







5. SHARE 4.0 COMMUNICATION CHANNELS AND TOOLS

SHARE 4.0 also uses a variety of online tools, offline materials, press releases, reports, presentations, networks, meetings and events, and press and media work to reach all the audiences. In order to reach a broad audience and reach a high number of people in all target groups, the project will create specific communication materials and will also actively participate in and use existing channels (e.g., virtual networks regularly used by partners) and networks.

The **overall strategy of the project** is to raise awareness and interest in the project SHARE 4.0 and its activities, and to redirect the flow of interested people to the circulation and communication channels of SHARE 4.0, where specific, clear and relevant information is available.

As part of the **internal project communication** Microsoft MS Teams a SHARE 4.0 group was set up, where all project documents are kept. Access to MS Teams will be given to all project partners who will also be responsible for uploading the documents. This ensures a dynamic and transparent way of working in the project.

MS Teams









6. SHARE 4.0 COMMUNICATION ACTIVITIES TIMELINE

According to the work program of SHARE 4.0 application, a timeline is provided for communication and dissemination activities. The following table lists the scheduled run dates. Most of them can be detected as continuous activities throughout the project, in which a given total number should be achieved.

Responsible for project communication and dissemination is the main partner Research Burgenland GmbH (FB). All other partners support the activities with internal employees who assume the role of communication manager.

SHARE 4.0: Communication activities timeline

operation name	Start	End
WPC - Communication	04/20	21 11/2022
Activity C1: Start up activities	04/20	21 05/2021
D.C1.1: communication strategy	04/20	21 05/2021
D.C1.2: media List	04/20	21 05/2021
Activity C2: Public events and publications	06/20	21 10/2022
D.C.2.1: 3 public communication events	06/20	21 10/2022
D.C.2.2: 3 press releases	06/20	21 10/2022
Activity C3: Promotional Material	04/20	21 11/2022
D.C.3.1 24 posters (#1, #2, #3)	04/20	21 11/2022
D.C.3.2 8 roll-ups,	04/20	21 11/2022
Activity C4: Digital activities	04/20	21 11/2022
D.C.4.1 project website	04/20	21 07/2022
D.C.4.2 3 newsletters	04/20	21 11/2022
D.C.4.3 1 e-book	04/20	21 11/2022

The deadlines (end dates) of the above-mentioned communication activities are related to the application form, but will be adapted frequently relating to project progress and requirements during the project.





7. SHARE 4.0 JOINT MONITORING OF COMMUNICATION ACTIVITIES

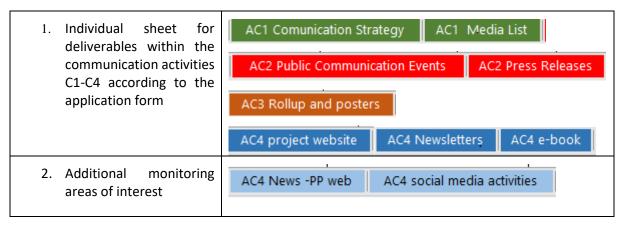
Referring to the Communication activities timeline and to ensure that the communication activities/tasks are completed on time an appropriate monitoring is required. Hence, a joint monitoring table was evolved by project partner Forschung Burgenland, which will be used during all project periods.

Frequent maintenance of the table (excel file) is requested and mandatory for all project partners. The project partners will receive periodically **update-requests** by project partner Forschung Burgenland, generally mid-term and at the end of every project period.

The table contains all activities divided into the deliverables and additional communication activities of interests (not listened as deliverable), which guarantee a good monitoring and are helpful to report communication activities complete. Not every sheet (deliverable) has to be maintained by every partner. Therefore, are instruction/guidance document is provided.

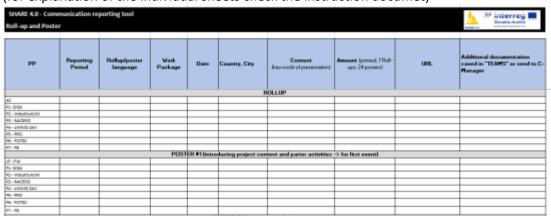
The guidance and the excel file called "SHARE 4.0_Communication Activities Joint Monitoring Table" are saved at Teams/Sharepoint and the current status will be updated frequently by Forschung Burgenland.

Overview of structure



Example Sheet "AC3 Roll-up and posters"

(for explanation of the individual sheets check the instruction documet)









8. SHARE 4.0 PARTNER COMMUNICATION BUDGET

One of the goals of the communication work package is to lay the foundations for good communication with the target groups. For this purpose, a communication manager (at FB) is appointed, who works closely with the project coordinator and Lead partner (PIA).

According to the SHARE proposal, the seven partners will receive a **total of € 40.625,52,-- travel and external budget** to help them achieve their communication goals. The table below shows the available budget per partner and budget line.

			AP C External
Partner	AP C Sum	AP C Travel costs	Expertise
LP – PIA	€ 9 871,20	€ 151,20	€ 9 720,00
P1 – SIEA	€ 9 881,28	€ 161,28	€ 9 720,00
P2 – Industry4UM	€ 2 681,28	€ 161,28	€ 2 520,00
P3 – NACERO	€ 2 681,28	€ 161,28	€ 2 520,00
P4 – UMMS SAV			
	€ 2 681,28	€ 161,28	€ 2 520,00
P5 – PRO	€ 2 226,00	€ 126,00	€ 2 100,00
P6 – FOTEC	€ 2 385,60	€ 285,60	€ 2 100,00
P7 – FB	€ 8 217,60	€ 117,60	€ 8 100,00
Sum	€ 40 625,52	€ 1 325,52	€ 39 300,00





9. SHARE 4.0 COMMUNICATION TEAM

PARTNER LEVEL	NAME	COMPANY AND COMMUNICATION FUNCTION	PHONE	E-MAIL
LP (P01) PIA	Michael Schwarzendorfer	Project manager – Strategic and Operational Planning, implementation	+4366461 925 22	michael.schwarzendorfer@ plattformindustrie40.at
P1 – SIEA	Peter Pronay	FB Project team member – involved in strategic & operational planning, implementation		tonopronay@gmail.com
P02 Industry4UM	Alena Jurigová	Project manager	+421 903 182 171	alena.jurigova@industry4u m.sk
P03 NACERO	František Duchoň	Project manager, technical expert	+42191571 9462	frantisek.duchon@stuba.sk
P04 ÚMMS SAV				
P05 PRO	Christian Wögerer	Coordinator International Networks	+43664608 85200	christian.woegerer@profac tor.at
	Oswald Adrian Bratu	Junior Researcher	+43(0)7252 885-0	oswald.bratu@profactor.at
P06 FOTEC	Markus Hohlagschwandtne r	FOTEC project manager – operational planning, relationships, dissemination	+432622 90333 130	Hohlagschwandtner@fotec .at
	Christoph Ackerl	FOTEC project team member – 3D printing, pilot projects	+432622 90333 281	Ackerl@fotec.at
P07 FB — Forschung Burgenland GmbH	Christian Horvath	FB Project Manager - Strategic and Operational Planning, Communications Manager	+43 5 7705 54 45	christian.horvath@forschun g-burgenland.at
	Carina Halper	FB Project team member – involved in strategic & operational planning, implementation	+43 5 7705 5466	carina.halper@forschung- burgenland.at
	Thomas Kremsner	FB Project team member - involved in strategic & operational planning, PR and social networks	+43 5 7705 5468	thomas.Kremsner@forschu ng-burgenland.at
	Nicole Marhold	FB Project team member - involved in strategic & operational planning, PR and social networks	+43650282 54 33	nicole.marhold@forschung- burgenland.at
SK-AT Programme		Joint Secretariat of the cooperation program Interreg Slovakia-Austria	+	





10. SHARE 4.0 PARTNERS AND ADDITIONAL COMMUNICATION CHANNELS

In this section, the communication and dissemination strategy explores the partners to place the means of communication on their own websites, associated Twitter accounts, and any existing media services (magazines, newspapers, and TV).

With the goal to disseminate the core messages of SHARE 4.0 and to involve Slovekian and Austrian companies in the implementation of activities, also the partner's web and the existing social publishing (Twitter, LinkedIN, Facebook) will be used.

Project partner	Homepage	Twitter and other social media plattforms	Regional media offers (newspapers, magazines and television)
LP – PIA	https://plattformindustrie40.at/	<u>LinkedIn</u> <u>YouTube</u>	Newsletter and social media of founding members, Mediaplanet (Der Standard), Industry 4.0 Summit, APA OTS press releases (Medienecho)
P1 – SIEA	www.siea.sk	facebook	press releases
P2 – Industry4UM	www.industry4um.sk	facebook	Markiza TV, JOJ TV, RTVS TV, RTVS Radio, ATP Journal, AI Magazine, Trade Media International
P3 – NACERO	http://nacero.sk/language/sk/	N/A (only personal profiles)	Markiza TV, JOJ TV, RTVS TV, RTVS Radio, ATP Journal, AI Magazine, Trade Media International
P4 – UMMS SAV			
		<u>LinkedIn</u>	
P5 – PRO	https://www.profactor.at	<u>Facebook</u> <u>YouTube</u>	Articles will be sent out if necessary to regional publisher.
P6 – FOTEC	http://www.fotec.at	Facebook, LinkedIn	ORF, Bezirksblätter, NÖN
P7 – FB	http://www.forschung- burgenland.at/	<u>Facebook</u>	BVZ, Bezirksblätter, ORF Burgenland, Natur & Umwelt, Schau TV